

# PREMISES LICENCE GRANT REPORT

Licensing Sub Committee



Date: 04 January 2022  
Title of Report: Grant of Premises Licence  
Lead Member: Councillor John Riley (Cabinet Member for Customer Focus and Community Safety)  
Lead Strategic Director: Dr Ruth Harrell (Office of the Director of Public Health)  
Author: Marie Price (Senior Licensing Officer)  
Contact Email: Licensing@plymouth.gov.uk  
Your Reference: The Grosvenor  
Key Decision: No  
Confidentiality: Part I - Official

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## **Purpose of the report:**

An application has been received from Plus 4 Ltd in respect of The Grosvenor Hotel for the Grant of a premises licence under Section 17 of the Licensing Act 2003.

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## **Recommendations and Reasons:**

That Members consider this report.

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## **Alternative options considered and rejected:**

None.

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## **Relevance to the Corporate Plan and/or the Plymouth Plan:**

**This report links to the delivery of the Council priorities. In particular:**

### **1. Unlocking the City's Potential**

Licensing systems aim to assist in the delivery of a safer, more vibrant Plymouth. This in turn should attract more visitors to the City and also support an increase in the numbers of citizens of Plymouth who will utilise the social, cultural and sporting offers available. Opportunities for increased levels of employment should follow.

### **2. Caring for People and Communities**

The policy will allow for effective control of alcohol supply, which will assist in reducing alcohol harm and thereby reduce inequality. Whilst alcohol misuse affects individuals from all sections of society, those from the most disadvantaged communities experience the highest burden of harm.

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## **See Our Plan Implications for Medium Term Financial Plan and Resource Implications:**

Not applicable

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**Financial Risks**

Not Applicable

**Carbon Footprint (Environmental) Implications:**

None

**Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:**

\* *When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Members should be aware that Section 17 of the Crime and Disorder Act 1998 puts a statutory duty on every Local Authority to exercise its various functions with due regard to the need to do all that it reasonably can do to prevent crime and disorder in its area.

**Published work / information:**

For more information please see the below links.

[Statement of Licensing Policy](#)

[Licensing Act 2003](#)

[Revised guidance issued under section 182 of the Licensing Act 2003 - April 2018](#)

**Appendices**

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Briefing report (mandatory)							

**Background papers:**

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

Application									

**Sign off:**

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Originating Senior Leadership Team member: [Click here to enter text.](#)

Please confirm the Strategic Director(s) has agreed the report? [Choose](#)

Date agreed: [Date.](#)

Cabinet Member signature of approval: [electronic signature (or typed name and statement of 'approved by email') on Cabinet member approval only]

Date: [Date.](#)

## 1.0 INTRODUCTION

On the 09<sup>th</sup> December 2021 the licensing department received an application from Plus 4 Ltd for the Grant of a Premises Licence under Section 17 of the Licensing Act 2003 in respect of The Grosvenor Hotel situated at 7-11 Elliott St. The Hoe, Plymouth. PL1 2PP

### 1.2 Grant application.

This application is for a Victorian 5 floor, 40 bedroom hotel. With a Bar and lounge areas on the ground floor. Situated close to Plymouth Hoe. This Hotel was previously licensed for 24hour alcohol sales with no opening or closing times, however the Licence was cancelled by the previous owner.

### 1.3 Licensable Activities.

The licensable activities and timings set out in the table below have been requested. For information, Members are advised that the application originally requested Late Night Refreshment between 11pm and 5am however, as the premises are not open to the public after 11pm and therefore, any supply of hot food or drink will only be supplied to residents, this is an exempt activity under Schedule 2, para 3 of the Licensing Act 2003.

<p><b><u>(j) Supply of Alcohol for consumption ON the premises.</u></b> Monday to Sunday 00:00 Hours to 00:00 Hours</p>
<p><b><u>(l) Hours Premises are Open to the Public</u></b> Monday to Sunday 07:00 Hours to 23:00 Hours</p>

1.4 The applicant has submitted an Operating Schedule (Appendix 1).

1.5 Plan of premises supplied by applicant. (Appendix 2).

1.6 Representations have been received in respect of this application.

### 1.7 Cumulative Impact Policy

This application does not fall within an area to which the Cumulative Impact Policy applies.

## 2.0 RESPONSIBLE AUTHORITIES

2.1 *Devon & Cornwall Police* – Have made and withdrawn representations relating to the prevention of crime and disorder and public nuisance as the applicant has agreed additional conditions (Appendix 3).

2.2 *Environmental Health* – no representations

2.3 *Devon & Somerset Fire & Rescue Service* – no representations.

2.4 *Trading Standards* – no representations

2.5 *Planning Officer* - no representations.

2.6 *Child Protection* – no representations

2.7 *Health & Safety Executive* – no representations.

2.8 *Health Authority (ODPH)* – no representations.

2.9 *Licensing Authority* – no representations.

### **3.0 OTHER PARTIES**

One letter of representation has been received that is attached to this report, marked appendix 4.

### **4.0 CONSIDERATIONS**

4.1 The Committee is obliged to determine this application with a view to promoting the licensing objectives, which are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm.

In making its decision the Committee is also obliged to have regard to:

- the guidance issued under section 182 of the Licensing Act 2003 with the following paragraphs relevant to this application: 1.2 – 1.5, 1.16 – 1.17, 2.1, 2.3, 2.15 – 2.19, 2.21, 3.20, 8.44, 9.3, 9.11, 9.33 - 9.36, 9.38 – 9.40 and 10.10
- the Council's own Licensing Policy with the following headed paragraphs being relevant to this application: Dispersal Policy (Page 12); Licensing Hours (Page 12), Location and Trading restrictions (page 17), Public Nuisance (Page 19), , No Smoking Legislation (Page 19), Licensing conditions (page 22)
- the representations (including supporting information) presented by all the parties.

The Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

1. Grant the licence as asked.
2. Modify the conditions of the licence, by altering or omitting or adding to them.

3. Reject the whole or part of the application.
4. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities.

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Regular training of staff with sufficient numbers to cover long hours.

**b) The prevention of crime and disorder**

CCTV coverage in Bar area, lounge area, main entrance, and rear car park.  
Request photo ID to prevent underage drinking.

**c) Public safety**

Up to date health and safety, and risk assessment policies.  
Regular fire checks and servicing of fire detection.  
Good housekeeping procedures in place.

**d) The prevention of public nuisance**

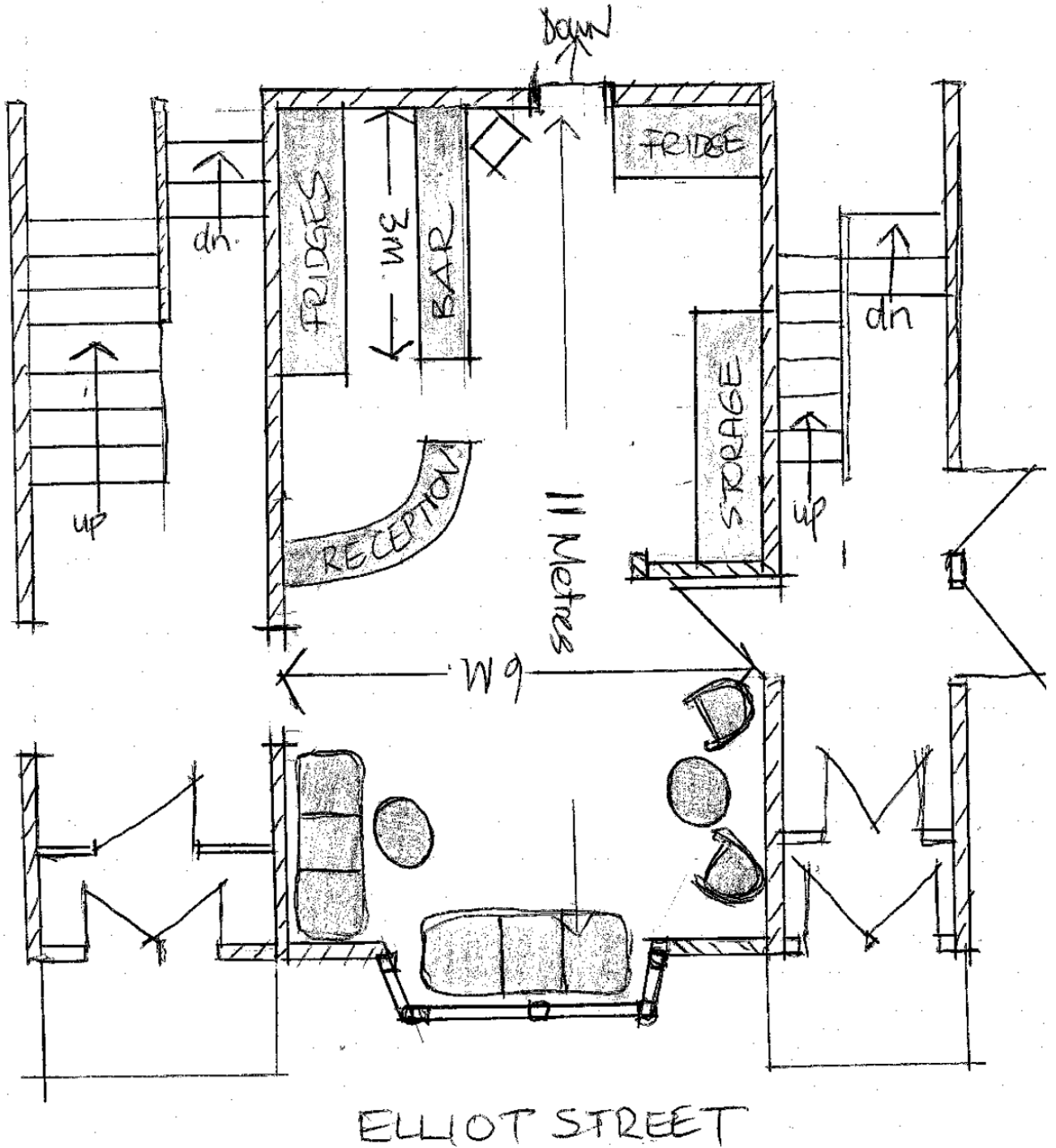
All guests are asked to leave the hotel quietly, this also includes signage on all entrances.

**e) The protection of children from harm**

Children to be accompanied by an adult in the bar area, children's books etc.. provided in separate lounge area.

Appendix 2

# LOUNGE / BAR / RECEPTION





## Appendix 3

Grosvenor Hotel  
7-11 Elliot Street,  
The Hoe,  
Plymouth,  
PL1 2PP.

Prevention of Crime and Disorder.

Management Controls

1. All staff shall be fully trained to perform their role. They will also be trained in the contents of the premises licence including times of operation, licensable activities and all conditions.
2. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.
3. All staff shall be trained in the requirements of the Challenge 25 policy. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.
4. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The incident book shall be available for inspection at all reasonable times by an authorised officer of the relevant responsible authority. The records will be retained for at least 12 months.
5. All staff shall be suitably trained in the operating procedures for refusing service to any person who is drunk or is under-age or appears to be under-age. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.

CCTV

1. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises..
3. Images shall be retained for a minimum of 28 days.
4. The CCTV system shall be capable of downloading images to a recognizable viewable format.
5. If the CCTV equipment breaks down the Designated Premises Supervisor, or in his/her absence other responsible person, informs the Licensing Authority or the Police as soon as is reasonably practicable.

## Protection of Children from Harm

1. The Designated Premises Supervisor shall ensure that all bar staff, supervisors and managers are trained in the legality and procedure of alcohol sales, using the SWERCOTS on-line training pack OR equivalent, prior to undertaking the sale of alcohol and then at least every six months. Training shall be signed and documented and training records will be kept on the premises and be made available to an enforcement officer on request. The documentation relating to training should extend back to a period of three years and should specify the time, date and details of the persons both providing the training and receiving the training.
2. The Designated Premises Supervisor shall ensure that new bar staff, supervisors and managers receive induction in the legality and procedure of alcohol sales, prior to undertaking the sale of alcohol. Training shall be signed and documented and training records be made available to an enforcement officer on request.

## Appendix 4

# LICENSING REPRESENTATION FORM

If you wish to make a representation against or in support of any licensing application, please read the guidance note '[How to make a licensing representation](#)' prior to completing this form.

Please note that a full copy of your representation will be sent to the applicant at any hearing of this matter.

## Section 1: Licence application details

I wish to object to the following application

I wish to support the following application

1.

Name of applicant (if known) The Grosvenor Hotel

Premises name and address Elliot Street, Plymouth

Postcode PL1 2PP

2.

**3.** Which type of application you wish to make your representation about?

4.  Application for a new premises licence

Application to vary a premise licence

Application for a review of a premises licence

## Section 2: Your personal details

If you are acting as a representative, please go to Section 3

Title  Mr  Mrs  Miss  Ms  Other (please state)

Surname

Forenames

Address

Postcode

Email

Telephone

You must provide your full residential address (or business address if you are objecting from a business)

### Section 3: Representative details

If you represent residents or businesses please complete the details below

Name of representative/organisation

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Address

---

Postcode

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I am

Representative of residents association

Representative of trade/business association

Ward Councillor

x Other (please specify)

MP

neighbour

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### Section 4: Reason(s) for representation

Under the Licensing Act 2003, for a representation to be relevant it must set out the **likely effect** of granting the application on the promotion of the four licensing objectives. Any representations that are considered to be frivolous or vexatious will not be accepted.

It is important that you set out any personal experiences as these will be considered as relevant.

Please fill in the reason(s) for your representation in the space provided under each Licensing Objective it relates to. You need to give as much detail as possible so that the Licensing Authority can assess the relevance of your representation. Please attach any supporting documents/further pages as necessary, numbering all additional pages. Try to be as specific as possible and give examples such as "1 February, I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises opens until 2am that this will cause a nuisance to me and other residents in the street and will affect my sleep."

#### The prevention of crime and disorder

For example evidence of anti-social behaviour, police incidents

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#### Public safety

For example alterations to the premises, capacity limits

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